VILLAGE OF CATTARAUGUS
14 Main Street, Cattaraugus, NY 14719

REGULAR BOARD MEETING
August 8, 2016 7:00 p.m.

PRESIDING: Wirt Smith, *Deputy Mayor*
PRESENT: *Trustees:* Robert Botsford, Jason Crawford, Eric Pritchard; Gregory Rogan, *Interim DPW Supt.*; Gene Doucette, *Treasurer*; Rose LaQuay, *Recording Sec.*
VISITORS: Per Sign In Sheet - Paul Bishop & Patrick Smith, *Catt. County & CGR;* Mark Alianello, *MDA Engineers;* Daniel LaQuay, *Resident;* Tom Patterson, *Resident;* Rick LeFeber, *Resident;* Barb Opferbeck, *Resident;* Ed Erhart, *Resident;* Laurie Waite, *Resident;* Diane Wienk, *Resident;* Michael Kurse, *Resident;* Steve Griffin, *Resident;* Javan Tanner, *Resident;* Joe Tanner, *Resident;* Brian Albrecht, *Resident;* Lauren Bronneberg, *Resident;* Melinda Rogan, *Resident;* George Borrowdale, *Resident;* Joe Frentz, *Resident;* Angela Hogan, *Resident;* Dan Minner, *Resident;* Avie Shawl, *Resident;* Richard Tackentien, *Resident;* Jim Freaney, *Property Owner;* Ellen Gasper, *Town Resident;* Jodie Gasper, *Town Resident;* Kimber Erhart, *Town Resident;* Joy LaQuay, *Deputy Clerk;* Melissa Pilon, *Youth Council Director*

CALL TO ORDER
Deputy Mayor Smith called the meeting to order at 7:05 p.m., the Pledge was recited and roll call taken.

VISITORS
1. Paul Bishop & Patrick Smith, Cattaraugus County & CGR - CGR brochure was distributed to Board members. A discussion with the Town Board to determine their interest and/or willingness to start. The process begins by resident petition of signatures of at least 10% of the registered voters or by Board resolution. A dissolution study can run approximately $46,000.00 with a 50% reimbursement from NYS.
2. Mark Alianello, MDA Engineers - Update on the water project and provided a list of water customers who have not responded to contractor attempts to date. County would like to help with Village spring rehab.

APPOINTMENTS
Resolution #105 - 2016 / 2017 Appointment to Fill Mayor Vacancy
On a motion by Trustee Crawford, second by Trustee Pritchard, the following resolution was
ADOPTED Aye 3 Botsford, Crawford, Pritchard
Nay 0
Resolved, to appoint Wirt Smith as Village of Cattaraugus Mayor effective immediately.
Mayoral Appointment #1 - 2016 / 2017
Mayor Smith appointed Tamara Mormile as Village Clerk to fill the vacancy left by the resignation of Rose LaQuay, effective August 15, 2016.

APPROVAL OF MINUTES:
Resolution #106 - 2016 / 2017 Approval of Minutes
On a motion by Trustee Pritchard, second by Trustee Botsford, the following resolution was
ADOPTED Aye 3 Botsford, Crawford, Pritchard
Nay 0
Resolved, that the minutes of the July 11, July 18 and July 28, 2016 meetings are approved as presented with correction to heading of July 18, 2016 Special Meeting.

PUBLIC COMMENT:
1. Rick LeFeber - Concern regarding water quality and reporting. Rusty water was a technical problem from starting Cobo well. Mr. LeFeber thanked those who had resigned for their service.
2. Diane Wienk - Concern with rusty water and sewer smell on Waverly Street.
3. Barb Opferbeck - Inquired as to board plans for the Police and DPW? Board indicated their intention to restore funds to original budget line items.
4. Laurie Waite - Selection of dissolution committee. Board indicated selection would be dependent on initiation of process.
5. Michael Kurse - Village focus should be water, sewer and roads. Seeking return of pipe stolen from front yard.
6. Joe Tanner - Inquired as to status of sober house issue ongoing since May. Code Enforcement issue.
7. Melissa Pilon - Youth Council ends August 10 with 75 participants, average of 50 daily with 50 lunches served. Will be attending East Otto board meeting to encourage participation next year.
8. Brian Albrecht - Concern over Facebook.
9. Lauren Bronneberg - Thanked everyone for their service.
10. Joe Frentz - Encouraged the Board to move in a positive direction. Board checking into sidewalk.

REPORTS:

1. Treasurer - Treasurer Doucette distributed report and requested transfers of $100,000.00 from General Checking to General Savings and $30,000.00 from Sewer Checking to Sewer Savings. Annual report is available on the table for board review. New signature cards are required. Clerk to work on submission of MDA Engineers invoices via Municipal Solutions to CDBG. Treasurer Doucette to check on FEMA funds amount for transfer in September.

Resolution #107 - 2016 / 2017 Transfers

On a motion by Trustee Pritchard, second by Trustee Botsford, the following resolution was

ADOPTED Aye 3 Botsford, Crawford, Pritchard
Nay 0

Resolved, to transfer $100,000.00 from General Checking to General Savings and $30,000.00 from Sewer Checking to Sewer Savings.

Mayoral Appointment #2 - 2016 / 2017

Mayor Smith appointed Eric Pritchard as Deputy Mayor to fill the vacancy left by Mr. Smith's appointment as Mayor.

Mayoral Appointment #3 - 2016 / 2017

Mayor Smith appointed Joy LaQuay as Deputy Village Clerk per discussion with Village Clerk Mormile.

Resolution #108 - 2016 / 2017 Signature Cards

On a motion by Trustee Crawford, second by Trustee Pritchard, the following resolution was

ADOPTED Aye 3 Botsford, Crawford, Pritchard
Nay 0

Resolved, so that Village business may be conducted in a timely manner, the following shall be given authority to sign checks for the Village: Wirt Smith, Mayor; Eric Pritchard, Deputy Mayor; Robert Botsford, Trustee; Eugene Doucette, Treasurer and Tamara Mormile, Clerk.

2. Police - Discussion regarding hours and scheduling. Fourth part time officer resigned, position will not be filled at this time.
3. DPW - DPW must take delivery of 67 ton of rock salt from American Rock Salt to fulfill contract. Shultz on Route 353 has water leak on water service. Resident aware it is homeowner's responsibility. DPW Supt. Rogan must take 10 credit hours before October, classes scheduled. Supt. Rogan advises water conservation notice be posted at Village Hall, Facebook page, website and posters throughout the business district. An insert should also be placed in September water bills. Guardrails on Leavenworth Street should be completed week after next. Supt. Rogan also requested the Village Board reach out to Jon Wolfe to return to Village employment. The new truck is at Valley Fab and Board directed Supt. Rogan to have Valley Fab install plow as well. 3 applications for DPW positions received to date.

Resolution #109 - 2016 / 2017 Water Project Change Order #1

On a motion by Trustee Pritchard, second by Trustee Crawford, the following resolution was

ADOPTED Aye 3 Botsford, Crawford, Pritchard
Nay 0

Resolved, to approve and authorize Mayor Smith to sign 3 copies of Change Order #1 on behalf of the Village of Cattaraugus.

Resolution #110 - 2016 / 2017 DPW / Police Transfers

On a motion by Trustee Crawford, second by Trustee Pritchard, the following resolution was

ADOPTED Aye 3 Botsford, Crawford, Pritchard
Nay 0

Resolved, to restore from Attorney 1420.4 the following: $20,000.00 to Police Personal 3120.1, $30,000.00 to Streets Equipment 5110.2, and $40,000.00 to Streets Personal 5110.1.

Resolution #111 - 2016 / 2017 Class Fee to August Abstract

On a motion by Trustee Crawford, second by Trustee Pritchard, the following resolution was

ADOPTED Aye 3 Botsford, Crawford, Pritchard
Nay 0

Resolved, to add the $135.00 class fees for Gregory Rogan to the August 8, 2016 meeting abstract.

Resolution #112 - 2016 / 2017 Separate Bank Account for Water Project

On a motion by Trustee Crawford, second by Trustee Botsford, the following resolution was

ADOPTED Aye 3 Botsford, Crawford, Pritchard
Nay 0

Resolved, to authorize Treasurer Doucette to set up a separate bank account for the Water Project with the same signers authorized as on other Village accounts.

4. Village Properties - Trustee Crawford working on $50,000.00 grant for Senior Building with 90% reimbursement, 10% local share. Estimate submitted for siding, windows, insulation and front steps.
5. Events - No major incidents at SW Volunteer Firemen's Convention. Community Picnic August 12 - 14. Village truck will not participate in Community Parade.
6. Insurance - Lawsuit settled for $1,250.00.
7. Library - Working on grant submissions.
8. Clerk - Register report distributed. Clerk LaQuay reported on Water / Sewer Termination list, 100 termination notices, 69 paid at time of meeting with 31 outstanding. 50 Termination postings done by DPW summer help. 5 extension requests received. Clerk LaQuay directed to send overdue notice to

Account #530 offering a payment plan. Clerk LaQuay requested Board decision on previous request to share Clerk's Office and also to increase security. Board approved both requests.

Resolution #113 - 2016 / 2017 Approval of Extension Requests

On a motion by Trustee Pritchard, second by Trustee Botsford, the following resolution was

ADOPTED Aye 3 Botsford, Crawford, Pritchard
Nay 0

Resolved, to approved the 5 extension requests received in the Village Clerk's office by August 8, 2016 for accounts #236, 407, 409, 431 and 495.

Resolution #114 - 2016 / 2017 Revised Deputy Clerk Agreement

On a motion by Trustee Pritchard, second by Trustee Crawford, the following resolution was

ADOPTED Aye 3 Botsford, Crawford, Pritchard
Nay 0

Resolved, to approve and authorize Mayor Smith to sign the revised deputy clerk agreement sharing the cost of the deputy clerk evenly with the Town of New Albion.

RECESS

Resolution #115 - 2016 / 2017 Recess

On a motion by Trustee Crawford, second by Trustee Botsford, the following resolution was

ADOPTED Aye 3 Botsford, Crawford, Pritchard
Nay 0

Resolved, to take a recess at 9:54 p.m.

Resolution #116 - 2016 / 2017 Reopen Public Meeting

On a motion by Trustee Crawford, second by Trustee Pritchard, the following resolution was

ADOPTED Aye 3 Botsford, Crawford, Pritchard
Nay 0

Resolved, to reopen the public meeting at 10:20 p.m.

CORRESPONDENCE

1. Thomas Patterson - Resignation
2. Charter Communications – Expiring Agreements
3. Jonathan Wolfe – Rewrite of Retirement to Resignation
4. Dutchess County – "Think DIFFERENTLY" Initiative
5. NYS Environmental Facilities Corp. – Draft IUP Comments Requested
6. Complaint from Michael Bogardus – Codes
7. Rose LaQuay - Resignation
8. Response from NYS DOT – Handicapped Parking
   Clerk LaQuay directed to send copy of April 2011 minutes and notes to Mr. Bogardus,
   Trustee Pritchard to contact Mr. Messana from NYS DOT
9. NYS Teamsters Council Health & Hospital Fund – Standard Participation Agreements
10. MDA Consulting Engineers – Change Order 1
11. Email from Catt. Cty. – FOCUS Group Invitation
12. Daniel Mosier – Resignation
13. Email from Catt. Cty. – Restore NY Informational Meeting

OLD BUSINESS

1. Old Elementary School / Restore NY - Tabled
2. Zoning Board of Appeals Appointment - Tabled
3. Time Warner Cable Draft Franchise Agreement - Tabled
4. Property Sale - Tabled
4. Proposed Local Law 1-2016 - Peddling - Tabled

NEW BUSINESS

1. Employee Handbook - Tabled
2. Senior Citizen Exemption Update - Schedule a public hearing for local law for September 12 regular meeting.

EXECUTIVE SESSION

Resolution #117 - 2016 / 2017 Executive Session

On a motion by Trustee Pritchard, second by Trustee Crawford, the following resolution was

ADOPTED Aye 3 Botsford, Crawford, Pritchard
Nay 0

Resolved, to go into executive session at 11:02 p.m. to discuss Clerk position.

Resolution #118 - 2016 / 2017 Reopen Public Meeting

On a motion by Trustee Pritchard, second by Trustee Crawford, the following resolution was

ADOPTED Aye 3 Botsford, Crawford, Pritchard
Nay 0

Resolved, to close the executive session and reopen the public meeting at 11:28 p.m.

Resolution #119 - 2016 / 2017 Village Clerk

On a motion by Trustee Pritchard, second by Trustee Crawford, the following resolution was

ADOPTED Aye 3 Botsford, Crawford, Pritchard
Nay 0

Resolved, to set tentative hours for the Village Clerk as 3 - 8 hour days per week, 1st Saturday of the month as a 4 hour day and meetings as necessary with Village Clerk pay set at $24,000.00 effective immediately for training purposes.

APPROVAL OF ABSTRACT #3 - August 8, 2016

General	#19238 - 19277	$154,934.68
Water	#6847 - 6862	$ 14,996.53
Sewer	#4348 - 4357	$ 30,829.41
Youth	#267 - 270	$ 3,200.00

Resolution #120 - 2016 / 2017 Approval of Abstract #3 - August 8, 2016

On a motion by Trustee Pritchard, second by Trustee Botsford, the following resolution was

ADOPTED Aye 3 Botsford, Crawford, Pritchard
Nay 0

Resolved, that Abstract #3 - August 8, 2016 be paid in the amounts presented with the addition of payment for Interim DPW Supt. training.

ADJOURNMENT

Resolution #121 - 2016 / 2017 Motion to Adjourn

On a motion by Trustee Botsford, second by Trustee Crawford, the following resolution was

ADOPTED Aye 3 Botsford, Crawford, Pritchard
Nay 0

Resolved, the August 8, 2016 Regular Board Meeting be adjourned at 11:34 p.m.

Respectfully submitted,

Rose M. LaQuay
Recording Secretary
Village of Cattaraugus Board of Trustees

NEXT MEETING:

Regular Board Meeting September 12, 2016 7:00 p.m.