

VILLAGE OF CATTARAUGUS
14 Main Street, Cattaraugus, NY 14719

WORK SESSION MEETING
May 30, 2015 8:30 a.m.

PRESIDING: Daniel Mosier, *Mayor*

PRESENT: *Trustees:* Jason Crawford, Wirt Smith, Beau Wulf; Rose LaQuay, *Recording Secretary*

ABSENT: Eugene Doucette, *Treasurer*; Jonathan Wolfe, *Dep. DPW Supt.*

VISITORS: Jay Frantz, *Attorney*

CALL TO ORDER:

Mayor Mosier called the meeting to order at 9:08 a.m. The pledge to the flag was recited and roll call taken.

OLD BUSINESS

1. Proposed Zoning Law Amendment - Tabled pending review by Joint Planning Board.
2. Proposed Water Law - Tabled pending review by new Village Board.
3. Community Picnic - Invite Cam Lulas & Eileen Williams to June 8, 2015 Meeting.

NEW BUSINESS

1. May 22, 2015 resignation of Trustee Thomas Patterson read. Mayor Mosier appointed Beau Wulf as Deputy Mayor. Trustee Wulf will serve on the Police committee, entire Board on the Planning/Zoning committee.

Resolution #64 - 2015 - 2016 Senior Building Key

On a motion by Trustee Smith, second by Trustee Crawford, the following resolution was

ADOPTED Aye 4 Crawford, Mosier, Smith, Wulf
Nay 0

Resolved, to allow the Historical Society to have a key to access the Senior Building for their meetings.

Resolution #65 - 2015 - 2016 Police Car Maintenance

On a motion by Trustee Wulf, second by Trustee Smith, the following resolution was

ADOPTED Aye 4 Crawford, Mosier, Smith, Wulf
Nay 0

Resolved, to utilize Scott Street Auto for regular maintenance and Village Auto for body work and tires on the police car with warranty work continuing at the dealer.

Resolution #66 - 2015 - 2016 Opferbeck Easement

On a motion by Trustee Wulf, second by Trustee Crawford, the following resolution was

ADOPTED Aye 4 Crawford, Mosier, Smith, Wulf
Nay 0

Whereas, the Village of Cattaraugus has considered the request before it to make an easement above 88 N. Franklin, and

Whereas, the Village of Cattaraugus considers the request reasonable, and wishes to encourage development in the areas surrounding the Village, and

Whereas, the Village of Cattaraugus is satisfied with the insurance obtained by Mr. Opferbeck to satisfy questions of liability on the parcel being considered, and

Whereas, the use of the property before now has created a situation where failure to grant an easement would be detrimental to Mr. Opferbeck based on his reliance with previous similar rights granted to the same land, therefore be it

Resolved that the Village of Cattaraugus, by its Board of Trustees, grants a non-exclusive easement to the 0.33 acres adjoining Mr. Opferbeck's land, to allow him ingress and egress in perpetuity to access his land, this easement to run with the land, and that Mr. Opferbeck and his successor owners shall be required to keep and maintain insurance to pay his invitees, guests, and those he allows or suffers on the 0.33 acres for any injuries they sustain on that parcel. The Board of Trustees grants authority to the Mayor to sign the easement on behalf of the Village of Cattaraugus, as owner of the servient estate covered in the easement.

5. Pat McGee Trail Water Line Easement - Previous Mayor began the process of an easement between the Pat McGee Trail and the Village of Cattaraugus for access to water lines. Tabled to June 8, 2015 meeting.

Resolution #67 - 2015 - 2016 Village of Cattaraugus Hiring Policy

On a motion by Trustee Smith, second by Trustee Crawford, the following resolution was

ADOPTED Aye 4 Crawford, Mosier, Smith, Wulf
Nay 0

Resolved, to set forth the following as Village of Cattaraugus Hiring Policy:

- a. Any position for which the Village is hiring for must be first announced in the Public Meeting.
- b. The Village must post hiring advertisements in local papers which include The Olean Times and Gowanda News.
- c. The Village must give two weeks from when the advertisement is posted for applicants to submit their application along with resume and certifications / licenses, if applicable.
- d. The advertisement must include the last day for filing an application and resume.
- e. Interviews will be conducted the week following the close date of filing applications and resumes from the

advertisement in the local papers.

- f. Every applicant will have an interview with the whole Board, which will be conducted in executive session.
 - g. The Mayor chooses the applicant to be hired and the Board approves or disapproves the applicant.
 - h. For Supervisory positions, the Village chooses to promote within if possible first, second preference to Village applicants, third preference to Town of New Albion applicants, and final preference to Cattaraugus County.
 - i. For Non-Supervisory positions, the Village chooses to hire from Village applicants first, second preference to Town of New Albion applicants, and final preference to Cattaraugus County applicants.
6. Vehicle Use, Computer, Cell Phone Policies - Tabled to June 8, 2015 meeting.
7. Water Operator Job Specifications - Advertisement to run as per Hiring Policy with applications due June 22, 2015 at 4:00 pm. Applications to be copied to Village Board for review.
8. DPW Superintendent Job Specifications - Same advertisement as December 2014 to run as per Hiring Policy with applications due June 22, 2015 at 4:00 pm. Applications to be copied to Village Board for review. As previously noted, applications submitted in December for this position will be considered.

Resolution #68 - 2015 - 2016 Recess

On a motion by Trustee Wulf, second by Trustee Smith, the following resolution was

ADOPTED Aye 4 Crawford, Mosier, Smith, Wulf
Nay 0

Resolved, to take a 5 minute recess at 10:40 a.m.

Resolution #69 - 2015 - Reconvene Public Meeting

On a motion by Trustee Smith, second by Trustee Wulf, the following resolution was

ADOPTED Aye 4 Crawford, Mosier, Smith, Wulf
Nay 0

Resolved, to reopen the public meeting at 10:49 a.m.

Video Recording Problems Commence at This Point Related to Device Storage

Resolution #70 - 2015 - Attorney Pay

On a motion by Trustee Wulf, second by Trustee Crawford, the following resolution was

ADOPTED Aye 4 Crawford, Mosier, Smith, Wulf
Nay 0

Resolved, to transfer \$5,000.00 from 1420.4 Attorney Contractual to new line item 1420.1 Attorney Personal.

Resolution #71 - 2015 - FEMA Funds

On a motion by Trustee Crawford, second by Trustee Smith, the following resolution was

ADOPTED Aye 4 Crawford, Mosier, Smith, Wulf
Nay 0

Resolved, to increase estimated budgetary revenues depending on Federal / State breakdown of \$99,958.63 received from FEMA and NYS and to increase estimated budgetary appropriations as follows: A8668.4 Rehab Loans & Grants by \$40,799.50; A5110.11 Streets Personal Summer by \$990.00; and A5110.4 Streets Contractual by \$58,169.13.

11. Cattaraugus County HR / WC Insurance Allocation - Cattaraugus County contacted Clerk LaQuay for additional information from the Village of Cattaraugus and Town of New Albion regarding formation of Joint Fire District and County Self Insurance Plan. Fire District injury listed on Town Workers Compensation.

12. Arc Grant / Old Elementary School Building - Tabled to June 8, 2015 Regular Board Meeting.

13. Auditor of Claims - Village Board has decided to continue full board audit of vouchers prior to meetings.

14. Trash Pickup - Tabled to June 8, 2015.

15. Police Ticket Revenue - Tabled to June 8, 2015.

Resolution #72 - 2015 - 2016 Motion to Adjourn

On a motion by Trustee Wulf, second by Trustee Crawford, the following resolution was

ADOPTED Aye 4 Crawford, Mosier, Smith, Wulf
Nay 0

Resolved, with no further business to discuss, the May 30, 2015 meeting is adjourned at 11:13 a.m.

Respectfully submitted,

Rose M. LaQuay
Recording Secretary
Village of Cattaraugus Board of Trustees

NEXT MEETING: Regular Board Meeting June 8, 2015 7:00 p.m.
Work Session Meeting June 22, 2015 7:00 p.m.