

Town of New Albion  
14 Main Street  
Cattaraugus, NY 14719  
**Regular Board Meeting**  
September 16, 2019 7:00 p.m.

**PRESIDING:** Loyd Chilson, Supervisor

**PRESENT:** Councilmen: Cynthia Eaton, Dan Goss, Norman Kazmark; Patrick Murphy; Frank Watson, Code Enforcer; David Rupp, Highway Superintendent; and Sherry Rupp, Town Clerk.

**ABSENT:**

**VISITORS:** Mike Purpura, George & Swede Salesman.

**CALL TO ORDER:** Supervisor Chilson called the meeting to order at 7:00 pm. Followed by the Pledge to the American Flag. Regular Meeting Minutes for August 19, 2019, Town of New Albion Justice court report, Treasurer, Town Clerk Monthly Report, and the Register's Report were all approved as presented by the clerk.

**CORRESPONDENCE:**

- a) FEMA Letter regarding Jefferson St. Bridge
- b) Cattaraugus County Self Insured Plan 2020 Allocation Charges
- c) Fixed Assets Policy
- d) Cattaraugus County Hazard Mitigation Plan Update
- e) Fall Planning & Zoning Training 2019
- f) Shared Services-Minutes from 8/29/2019
- g) Cattaraugus County Real Property/Town Hall Hours

**REPORTS:**

**Justice:** Shannon Goode's Monthly Distribution Report.

**Highway Dept.:** David Rupp, reports that the Town of New Albion Highway Department has been taking full advantage of the nice late summer weather to accomplish as much road maintenance as they can. The Town crew replaced two road cross culverts on Waite Hollow Road that were in bad need of attention. The culverts diameters were increased to 24" to allow for better drainage. Two other new driveway culverts were also installed as needed. The Town also added gravel and graded various dirt roads as weather and time permitted. We will continue to add to the gravel roads as long as weather allows. Recently the Town was able to have the use of the Counties bull dozer to restore the lower Chautauqua Road that was excessively damaged during the heavy spring rains. If available the department will also see about using the dozer on Beloe Hill as the weather permits. The Town has also been very busy with skid paving and patching as many roads as we can. Linlyco Lake recently had an intensive amount of asphalt applied as it was needed badly. Gowin Gulf Road will be done soon, please be patient with the crew as this is a narrow road and sight is limited. The Town Highway Department is pleased to announce that the Waverly Street Bridge is now open. Thank you, Nova Site Contractors. On the same note, the Jefferson Street Bridge is still closed, as it is still being reviewed by NYSDEHS and FEMA.

**Resolution # 53- 2019 – Transfer Funds**

On a motion by Councilman Goss, seconded by Councilman Murphy, the following resolution was

**ADOPTED** Aye 5 Chilson, Eaton, Goss, Kazmark and Murphy  
Nay 0

**RESOLVED**, \$25,000 will be transferred from Savings to General Town Wide Checking, \$60,000 will be transferred from Savings to Highway Town Wide Checking and \$2,500.00 will be transferred from Savings to General Outside.

**Code Enforcer:** Frank Watson, as for the cabin being built on Scott Hollow Road, work has stopped until approval from the Health Department is received. The cabin will be considered a residential property due to all the amenities. Mr. Luce is complying and more items are being removed from property. Resident on Rt. 353 needs a permit to house goats due to the zoning which is residential. A variance is going to have to be applied for. Trying to track down a property owner on Mosher Hollow Road, must apply for a permit. I have completed my 8 hours of Training.

**Assessor: Kate Harrington**, the August report is as follows: School tax bills were mailed out on September 1. The release of school taxes, the first to be issued from the new tax role, can make some assessment errors obvious (e.g. missing STAR exemption). If you notice that an error has been made, notify our office immediately. New York State is continuing to mail a new customized good cause form and instructions to certain seniors across the state. These homeowners do not have complete Income Verification Program (IVP) enrollments on file with NYS and are, therefore, at risk of losing their Enhanced STAR exemptions. If you have received this form, please complete it and send it-along with any required documentation---to the address listed on the letter AS SOON AS POSSIBLE. If you have questions please call the NYS Homeowners' STAR hotline at (518) 457-2036. Added nine property transfers for the month of July. Thank you.

Starting October 1, 2019 there will be new office hours for the Assessor. The new **Town of New Albion** hours will be on **Thursday's** from **1:30pm to 4:00pm**.

As always, the **Cattaraugus County Real Property Services Assessing Office** in Little Valley is open for taxpayers from **Monday to Friday** from **8:00am to 5:00pm** by walk-in or phone at 938-2343. The assessing staff can also be reached by email at [assessor@cattco.org](mailto:assessor@cattco.org), or cell phone at 716-449-0793.

**Board:**

- Councilman Loyd Chilson – None
- Councilman Norman Kazmark – None
- Councilman Daniel Goss - None
- Councilman Cynthia Eaton – None
- Councilman Patrick Murphy – None

**Clerk Report:** August 2019, Amount Collected \$ 2533.00

- Animal Population Control: Check # 2567 \$ 49.00
- Cattaraugus County: Check # 2568 \$ 122.20
- Town of New Albion: Check # 2569 \$ 343.82
- NYS Environmental Conservation: EFT \$2017.98
- State Health Dept. For Marriage Licenses: 0.00
- Amount Paid Out \$ 2533.00

**Resolution # 54 2019 – Approval to Change the Fixed Asset Policy**

On a motion by Councilman Eaton, seconded by Councilman Kazmark, the following resolution was

**ADOPTED** Aye 5 Chilson, Eaton, Goss, Kazmark and Murphy  
 Nay 0

**RESOLVED**, The Town of New Albion has updated their Fixed Asset Policy from \$500 value with the life of 1 year to \$5,000 as a significant value with a life of 5 years.

**OLD BUSINESS:**

- a) Tannery Street Bridge
- b) Roller Purchase

**NEW BUSINESS:**

- a) Hazard Mitigation Project

**APPROVAL OF ABSTRACT:**

**Resolution # 55- 2019 – Abstract # 89-2019 – September 16, 2019**

On a motion by Councilman Eaton, seconded by Councilman Kazmark, the following resolution was

**ADOPTED** Aye 5 Chilson, Eaton, Goss, Kazmark and Murphy  
 Nay 0

**RESOLVED**, that Abstract # 9 -2019 in the following amounts is to be paid.

<b>ACCOUNT</b>	<b>VOUCHER #</b>	<b>TOTAL EXPENDITURES</b>
General A	11699-11715	\$ 13436.37
General B	840-841	\$ 0.00
Highway DA	9159-9168	\$ 52594.27
Highway DB	3137-3143	\$ 12904.77
BAN Account	106	\$ 697.50

With no further business to discuss, the meeting was adjourned at 8:30 pm.

Respectfully submitted,

Sherry Rupp  
Recording Secretary  
Town of New Albion Town Council

Next Meeting:                      Regular Board Meeting                      October 21, 2019                      7:00 p.m.