

Town of New Albion  
14 Main Street  
Cattaraugus, NY 14719  
**Regular Board Meeting**  
April 15, 2019 7:00 p.m.

**PRESIDING:** Loyd Chilson, Supervisor

**PRESENT:** Councilmen: Cynthia Eaton, Norman Kazmark, Patrick Murphy; David Rupp, Highway Supt., and Sherry Rupp, Town Clerk.

**ABSENT:** Councilmen: Daniel Goss.

**VISITORS:** James Land, Roger Erhart, Douglas Knopp, Liberty Park Cemetery., Mark Alianello, MDA Engineers.

**CALL TO ORDER:** Supervisor Chilson called the meeting to order at 7:00 pm. Followed by the Pledge to the American Flag. Regular Meeting Minutes for March 18, 2019, Town of New Albion Justice court report, Treasurer, Town Clerk Monthly Report, and the Register's Report were all approved as presented by the clerk.

**CORRESPONDENCE:**

- a) Liberty Park Cemetery
- b) Murphy Nomination Award
- c) Notice of Non-Renewal for Liability Policy/Nova Site Company
- d) Grant Writing Essentials

**VISITOR: Mr. Knopp** expressed his concerns regarding the financial situation that Liberty Park Cemetery is in. The cemetery was established in 1892 and has been self-sustaining until now. Mr. Knopp is here to ask the Town for financial help with the cemetery. The State had conducted an audit and has informed Mr. Knopp on what he can and cannot spend the cemetery funds on. Resulting in the financial situation they now find themselves in. They have \$8,000.00 in operating capital. A fundraiser was held in 2012 – not worth the effort. We are taking different measures to save money as in cutting our employees hours and the amount of times we are going to mow and weed whack. Mr. Chilson has informed Mr. Knopp that the Town does not have the money in the budget to help at this time. Mr. Knopp informed the board that Snyder Hill and Liberty Park Cemetery go together. David Rupp asked if Snyder Hill Cemetery was still active, the answer was yes and is not a big expense to maintain. The amount of money needed to operate for one year is estimated to be between \$15-\$17,000 dollars. They have new equipment and a building so there is only operating costs at this time. Liberty Park Cemetery did have a water-line issue so they just have one spicket by the main building. There is no longer water in the cemetery. In addition, they are looking for a treasurer. **Mark Alianello** is here to finish up paperwork with the town clerk regarding the water district.

**REPORTS:** Eugene Doucette discussed the quarterly reports and the BAN report. Gene questioned the outgoing and in coming monies with regards to FEMA. David Rupp said that he would look into this matter. The BAN becomes due in October.

**Resolution #25 – 2019 – Transfer of Funds**

On a motion by Councilman Kazmark, second by Councilman Murphy, the following resolution was

**ADOPTED** Aye 4 Chilson, Eaton, Kazmark, Murphy  
Nay 0

**RESOLVED**, Eugene Doucette is authorized to transfer funds from the General Town wide in the amount of \$25,000.00 to the checking to pay the bills.

**Justice:** Shannon Goode's Monthly Report.

**Highway Dept.:** David Rupp reported that with the improving weather towards the end of March, the town highway dept. has been concentrating on maintenance of vehicles and related plow equipment. Wings and plows have had edges replaced, painted and recently started to be removed from the trucks. Services have been done on many vehicles as needed. The pay star 5000 dump box was repaired as best as able, a replacement box will need to be considered for next season. The dodge 5500 plow truck was taken to the shop for warranty work on the engine oil pan, which has begun to leak. Replacement of this truck is to be considered also as the warranty period is up as of this May. As the weather permits the town highway has begun to sweep the town roads. Also ditches and culverts are being cleaned and replaced as needed. When the weather allows shoulders and dirt roads are to be regraded as soon as possible. The highway dept. recently was in contract with Nova site contractors, they informed the town they will be planning to resume work on the Waverly street bridge at the end of May. This is

to be assured the water in the stream will be at a lower level to allow work to resume as needed. The Town also was informed the scope of work request for the Jefferson Street bridge was denied by FEMA. The Town will have up to 60 days to appeal this decision and reapply with a renewed design or plan.

**Code Enforcer: Frank Watson**, explained his procedures and how he deals with the different properties to the board members. We will deal with each property owner one case at a time. Jeff Rupp is approved on State land Road plus he is re-parceling the property. I'm checking on a number of properties at this time.

**Board:**

Councilman Loyd Chilson – We will address the cemetery issue at our next budget meeting.

Councilman Norman Kazmark – Reported that his wife attended a Grant Writing Workshop on behalf of the Town and at their own expense. Norman stressed that there is enormous amount of work in obtaining a grant but we need to state working towards one now.

Councilman Cynthia Eaton – None

Councilman Patrick Murphy – None

**Clerk Report:** March 2019, Amount Collected \$ 233.00

Animal Population Control: Check # 2548 \$ 27.00

Cattaraugus County Check # 2549 \$ 18.80

Town of New Albion Check # 2550 \$ 116.34

NYS Environmental Conservation EFT \$70.86

Amount Paid Out \$ 233.00

**Resolution # 26- 2019 – Transfer of Funds**

On a motion by Councilman Murphy, seconded by Councilman Kazmark, the following resolution was

**ADOPTED** Aye 4 Chilson, Eaton, Kazmark, Murphy  
Nay 0

**RESOLVED**, Eugene Doucette is authorized to transfer \$1336.00 from account 1410.1 (Deputy) to 1410.4 to cover the IT Services and Phone System/Bills.

**Resolution # 27 - 2019 – Adopted the Policy Against Discrimination and Harassment**

On a motion by Councilman Murphy, seconded by Councilman Kazmark, the following resolution was

**ADOPTED** Aye 4 Chilson, Eaton, Kazmark, Murphy  
Nay 0

**RESOLVED**, The Town of New Albion has adopted a policy against Discrimination and Harassment to be effective as of April 15<sup>th</sup>, 2019. We will set up a training date at our next meeting.

**Resolution # 28 - 2019 – Selected Compliance Officers**

On a motion by Councilman Murphy, seconded by Councilman Chilson, the following resolution was

**ADOPTED** Aye 4 Chilson, Eaton, Kazmark, Murphy  
Nay 0

**RESOLVED**, The Town of New Albion has selected Cynthia Eaton and Norman Kazmark to be the Compliance Officers in connection to our policy on Discrimination and Harassment.

Once again, I would like to thank Norma Kazmark for going out of her way to help the town and not to mention at their own expense. Thank you!

**OLD BUSINESS:**

- a) Joint Planning Board – Proposed Signage Law Tabled for JPB Response
- b) Tannery Street Bridge
- c) Waverly Street Project – Nova
- d) Mike Bogardus requested a meeting with Catt. County – Re: Drainage/Waiting on date.

**NEW BUSINESS:**

- a) Town of New Albion Water District
- b) Southern Tier Development Foundation/Water District Grant Award
- c) Hazard Mitigation Project
- d) Nomination's for the Richard L. Murphy Citizenship Award 2019

**APPROVAL OF ABSTRACT:**

**Resolution # 29- 2019 – Abstract # 4-2019 – April 15, 2019**

On a motion by Councilman Eaton, seconded by Councilman Kazmark, the following resolution was

**ADOPTED** Aye 4 Chilson, Eaton, Kazmark, Murphy  
Nay 0

**RESOLVED**, that Abstract # 4 -2019 in the following amounts is to be paid.

<b>ACCOUNT</b>	<b>VOUCHER #</b>	<b>TOTAL EXPENDITURES</b>
General A	11618-11633	\$ 10,821.93
General B	830-831	\$ 220.50
Highway DA	9122-9128	\$ 3,348.64
Highway DB	3101-3103	\$ 2,677.02

With no further business to discuss, the meeting was adjourned at 8:59 pm.

Respectfully submitted,

Sherry Rupp  
Recording Secretary  
Town of New Albion Town Council

Next Meeting: Regular Board Meeting May20th, 2019 7:00 p.m.