

**ORGANIZATIONAL MEETING
TOWN OF NEW ALBION
JANUARY 2, 2019 – 7:00 PM**

PRESIDING: Lloyd Chilson
PRESENT: Cynthia Eaton
Dan Goss
Norman Kazmark
Patrick Murphy & David Rupp

Supervisor Chilson opened the meeting at 7:12 PM.

RESOLUTION #1-2019 – DESIGNATIONS

On a motion by Councilman Murphy, second by Councilman Eaton, the following resolution was
ADOPTED Aye 5 Chilson, Eaton, Goss, Kazmark, Murphy
 Nay 0

RESOLVED, the following designations were made by Supervisor Chilson:

Official newspaper: Jamestown Post Journal
Annual Report: Publish in Short Form
Depository: Bank of Cattaraugus
Meeting Night: 3rd Monday of the Month, 7:00 PM
Mileage / Car Use: Current 2019 IRS Rate - \$0.5800 / Mile
Tool Purchase: Up to \$500 Purchase
Bonds:
 Supervisor: \$75,000.00
 Clerk / Collector: \$250,000.00
 Justice: \$5,000.00

Resolution #2 - 2019– APPOINTMENTS AND SALARIES

On a motion by Councilman Kazmark, second by Councilman Eaton, the following resolution was
ADOPTED Aye 5 Chilson, Eaton, Goss, Kazmark, Murphy
 Nay 0

RESOLVED, the following appointments, salaries and benefits were made by Supervisor Chilson:

Supervisor:	Lloyd Chilson	\$4,000.00 / Year
Deputy Supervisor:	<u>Patrick Murphy</u>	
2 nd Deputy Supervisor:	<u>Daniel Goss</u>	
Town Council:	Cynthia Eaton	\$2,000.00 / Year
	Daniel Goss	\$2,000.00 / Year
	Norman Kazmark	\$2,000.00 / Year
	Patrick Murphy	\$2,000.00 / Year
Youth Council Representative:	<u>Daniel Goss</u>	
Ambulance Representative:	<u>Cynthia Eaton</u>	
Insurance Committee:	<u>Norman Kazmark</u>	
Highway Committee:	<u>Patrick Murphy</u>	
Highway Superintendent:	David Rupp	\$43,900.00 / Year
Deputy Highway Superintendent:	Robert Sawyer	\$19.15+ \$1.75 / Hour
Highway Department:	Robert Sawyer	\$19.15 / Hour
	Scott King	\$17.50 / Hour
	Kenneth Webster	\$17.50 / Hour
Clerk / Collector / Registrar:	Sherry Rupp	\$28,000.00 / Year
Deputy Clerk Collector / Registrar:	Joy Elizabeth LaQuay	\$11.60 / Hour
2 nd Deputy Clerk / Collector / Registrar:	(Vacant)	\$0.00 / Hour
Director of Finance:	Eugene Doucette	\$3,500.00 / Year
Justice:	Shannon Goode	\$13,000.00 / Year
Court Clerk:	Ruth Bennett	\$11.90 / Hour
Court Constables:	(Vacant)	\$0.00 / Hour
	(Vacant)	\$0.00 / Hour
Assessor:	Mary Bailey	\$12,750.00 / Year
Assessor's Clerk:	(Vacant)	\$0.00 / Year
Code Enforcement Officer:	Frank Watson	\$8,400.00 / Year
Animal Control Officer:	Mary Dankert	\$3,750.00 / Year
Attorney:	Jim Musacchio	Per Case Basis
Attorney:	Ashley Milliman	Per Case Basis
Cemetery:	Heather Gunther	\$1,000.00 / Year

Historian: Walter Gunther \$0.00 / Year
 Board of Assessment Review: Steven Patterson (2023)
 Bruce Moody (2019)
 James Agnew (2020)
 Joint Planning Board: Myra Johnston (2019)
 Joan Ryan (2019)
 Jan Bobseine (2019)
 Vacant (2020)
 Patrick Cullen (2020)
 Zoning Board of Appeals: Wayne Stein (2019)
 Andy Rupp (2019)
 Heather Gunther (2019)
 Vacant (2020)
 Dennis Baker (2021)

Insurance: Town of New Albion pays all health insurance including prescription coverage to the maximum amount budgeted.
 Retirement: In accordance with the Town of New Albion Employee Handbook effective 10-20-2003.
 Holidays: In accordance with the Town of New Albion Employee Handbook effective 10-20-2003.
 Vacation: In accordance with the Town of New Albion Employee Handbook effective 10-20-2003.
 Sick Time: In accordance with the Town of New Albion Employee Handbook effective 10-20-2003.

RESOLUTION #3-2019 – CONTRACTS AND AGREEMENTS

On a motion by Councilman Murphy, second by Councilman Goss, the following resolution was

ADOPTED Aye 5 Chilson, Eaton, Goss, Kazmark, Murphy
 Nay 0

RESOLVED, Authorization to sign the following contracts and agreements was given to Supervisor Chilson:

Cattaraugus Area Ambulance	\$0.00	
Cattaraugus Area Youth Council	\$3,000.00	
Cattaraugus Area Library	\$2,000.00	
Let’s Travel Club	\$800.00	
Village of Cattaraugus	\$9,000.00	Village Hall Rent
Village of Cattaraugus		Shared Equipment
Mary Dankert		Kennel Agreement

RESOLUTION #4-2019 – FEES AND PERMITS

On a motion by Councilman Goss, second by Councilman Murphy, the following resolution was

ADOPTED Aye 5 Chilson, Eaton, Goss, Kazmark, Murphy
 Nay 0

RESOLVED, the following fees and permits were made by Supervisor Chilson:

Fees:

Spayed / Neutered Dog	\$5.00 Per License
Unsprayed / Unneutered Dog	\$15.00 Per License
60 Day Late Dog License	\$3.00 Additional to Applicable License Fee
Vital Records	\$10.00 / Copy
Genealogical Search	\$20.00 / Up to 2 Names
Return Check Fee	\$35.00

Cemetery:

Grave Opening	\$400.00
Grave Opening (Cremation)	\$200.00
Footer Placement	\$125.00

Zoning Permits:

Minimum Permit	\$50.00
Demolitions	\$50.00
Decks / Porches / Fences	\$50.00
Swimming Pools	\$50.00
Wood Stove / Chimneys	\$50.00

New Construction:

Up to 2,000 Square Feet	\$100.00
2,001 to 5,000 Square Feet	\$150.00
5,001 to 10,000 Square Feet	\$200.00
Over 10,000 Square Feet	\$400.00
Special Use Permit	\$100.00
Variance	\$100.00
Surcharge for Building w/o Permit	\$150.00

Telecommunications:

Application:	\$5,000.00
Demolition Fee	\$1,000.00
Maintenance / Change of Equipment:	\$750.00
Renewal (3 Years)	\$500.00
Associated Building Fee	\$50.00
Subsequent Antenna	\$750.00

TOWN HIGHWAY FUNDS RESOLUTION REMOVED FROM ORGANIZATIONAL MEETING.

RESOLUTION #5-2019 – ADVANCE APPROVAL OF CLAIMS

On a motion by Councilman Goss, second by Councilman Eaton, the following resolution was

ADOPTED Aye 5 Chilson, Eaton, Goss, Kazmark, Murphy
 Nay 0

RESOLVED, That the Town Council has determined to authorize payment in advance of audit of claims for public utility services, postage, benefits, freight and express charges with all claims to be presented at the next regular meeting for audit and the claimant and officer incurring or approving the claim are jointly liable for any amount the Town Council disallows.

RESOLUTION #6-2019 – BANK ACCOUNT SIGNATURES

On a motion by Councilman Murphy, second by Councilman Goss, the following resolution was

ADOPTED Aye 5 Chilson, Eaton, Goss, Kazmark, Murphy
 Nay 0

RESOLVED, to authorize 1 signature out of only 3 signers authorized to sign: Supervisor Loyd Chilson, Deputy Supervisor Patrick Murphy and 2nd Deputy Supervisor Daniel Goss on all Town Checking & Savings.

RESOLUTION #7-2019 – Close the Meeting

On a motion by Councilman Murphy, second by Councilman Eaton, the following resolution was

ADOPTED Aye 5 Chilson, Eaton, Goss, Kazmark, Murphy
 Nay 0

RESOLVED, to close the meeting. Meeting adjourned @ 7:40 pm.