

TOWN OF NEW ALBION

14 Main Street
Cattaraugus, NY 14719

REGULAR BOARD MEETING

March 19, 2018 7:00 p.m.

PRESIDING: Loyd Chilson, *Supervisor*

PRESENT: *Councilmen:* Cynthia Eaton, Daniel Goss 7:05 p.m., Norman Kazmark, Patrick Murphy; David Rupp, *Highway Supt.*; Sherry Spina, *Deputy Clerk*; Rose LaQuay, *Recording Secretary*

VISITORS: Chris Perkins, *Resident*; Diane Wienk, *Cattaraugus Trustee*; Robert Botsford, *Cattaraugus Trustee*; Wirt Smith, *Cattaraugus Mayor*; Frank Watson, *Code Enforcement Officer*

CALL TO ORDER:

Supervisor Chilson called the meeting to order at 7:03 p.m. The February 19, 2018 Regular Meeting minutes, February 26, 2018 Special Meeting minutes, March 8, 2018 Special Meeting minutes, Assessor, Clerk and Court reports were approved as presented by the Clerk.

VISITORS:

1. Chris Perkins - In attendance to observe.
2. Diane Wienk - Questioned the status of the Waverly Culvert replacement. Hwy. Supt. Rupp confirmed construction starts this Spring.
3. Robert Botsford - In attendance to observe.
4. Wirt Smith - Following up on the request by the Village of Cattaraugus for the Town to form a water district. The Village is also looking at increasing the rent charged to the Town for use of the Village Hall office space.

REPORTS:

Highway - Heavy snow removal, higher consumption of salt, fuel and increased labor cost. Vehicle maintenance included replacement of wing blades and brakes. Nova is scheduled to start work on Waverly Street culvert May 2018. Downed trees caused loss of power and blocked roads throughout the town. Ongoing shoulder repair being completed on Waite Hollow and Snyder Hill and still working on Maple Hill. The Jefferson Street culvert damage was reported to NYS and FEMA and the Town is waiting on direction from those agencies. The Scope of Work Change has not been finalized to date. Hwy. Supt. Rupp recommended Municipal Disaster Consultants as the new FEMA consultant for the Town of New Albion after reviewing recommendations and previous work. Cattaraugus County reported that the Tannery Bridge project will not be completed during 2018. Hwy. Supt. Rupp presented a request to purchase a 2018 New Diamond Heavy Duty Excavator Rotary Cutter to the Board for approval.

Resolution #16 - 2018 - Authorization to Purchase Excavator Rotary Cutter

On a motion by Councilman Murphy, second by Councilman Eaton, the following resolution was

ADOPTED Aye 4 Chilson, Eaton, Kazmark, Murphy
Nay 1 Goss

RESOLVED, to authorize Hwy. Supt. Rupp to purchase a 2018 New Diamond Heavy Duty Excavator Rotary Cutter at a cost not to exceed \$14,645.00 per quote submitted.

Resolution #17 - 2018 - Appoint FEMA Consultant - Municipal Disaster Consultants

On a motion by Councilman Murphy, second by Councilman Kazmark, the following resolution was

ADOPTED Aye 5 Chilson, Eaton, Goss, Kazmark, Murphy
Nay 0

RESOLVED, to enter into contract with Municipal Disaster Consultants for FEMA consulting services with an amount not to exceed \$75,000.00 for a 3 year term and authorize Supervisor Chilson to sign the same on behalf of the Town of New Albion after Hwy. Supt. Rupp review of contract.

Code - Permit applications are starting up with a demo permit approved for a home replacement on Chautauqua Road. Storage barn permit also approved. New Court hearing date set for New Albion 4 corners on April 3, 2018. Open ticket remains for New Albion-Little Valley Road with appearance ticket for May. CEO Watson completed 8 hours of Energy Code training for both residential and commercial uses.

Resolution #18 - 2018 - Enforcement of Zoning Law

On a motion by Councilman Kazmark, second by Councilman Goss, the following resolution was

ADOPTED Aye 5 Chilson, Eaton, Goss, Kazmark, Murphy
Nay 0

RESOLVED, to authorize CEO Watson to continue enforcement of Town of New Albion Zoning Law after resolution at court hearing on April 3, 2018.

Clerk - Tax collection continues. The February 2018 register report was distributed to the Town Board previous to the meeting. A new Standard Workday and Reporting Resolution for Elected and Appointed Officials was completed and forwarded to NYS & Local Retirement for their pre-approval prior to the Board Meeting. Clerk LaQuay received the NYS Dept. of Taxation & Finance Municipal Report of Special Franchise Activity with Assessor Mary Bailey. Richard L. Murphy Citizenship Award nomination forms are ready. Check numbers in the Clerk report are out of order due to a page of checks being overlooked.

Resolution #19 - 2018 - Standard Workday and Reporting Resolution for Elected and Appointed Officials

On a motion by Councilman Murphy, second by Councilman Eaton, the following resolution was

ADOPTED Aye 5 Chilson, Eaton, Goss, Kazmark, Murphy
Nay 0

BE IT RESOLVED, that the Town of New Albion / (Location Code)30332 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

Title	Standard Work Day	Name Number	Social Security	Registration Number	Tier 1 Dates	Current Term Begin & End Result	Record of Activities	Not Submitted
Elected Officials								
Town Clerk	8	Rose LaQuay	****	*****		01/01/16-12/31/19	8.33	
Justice	8	Shannon Goode	****	*****		01/01/18-12/31/21	2.29	
Highway Supt.	8	David Rupp	****	*****		01/01/16-12/31/19	26.48	
Appointed Officials								
Dog Control Officer	8	Mary Dankert	****	*****		01/01/18-12/31/18	2.23	
Assessor	8	Mary Bailey	****	*****		10/01/13-09/30/19	2.77	
Code Enforcement Off.	8	Frank Watson	****	*****		01/01/18-12/31/18	.69	

Resolution #20 - 2018 - Authorization to Sign Special Franchise Activity Report

On a motion by Councilman Goss, second by Councilman Kazmark, the following resolution was

ADOPTED Aye 5 Chilson, Eaton, Goss, Kazmark, Murphy
Nay 0

RESOLVED, to authorize Supervisor Chilson to sign the Municipal Report of Special Franchise Activity on behalf of the Town of New Albion for submittal to the NYS Dept. of Taxation & Finance.

Clerk Report: February 2018	Check #	TOTAL
Amount Collected		\$ 293.00
Animal Population Control	2495	\$ 36.00
Cattaraugus County	2496	\$ 103.40
Town of New Albion	2497	\$ 153.60
Amount Paid Out		\$ 293.00

Treasurer - No transfers needed per worksheet provided.

Board - Loyd Chilson reported trees down from storm and travelled roads. No report from Councilman Eaton. Norman Kazmark reported Snyder Hill Road is washing out on the west side after the gooseneck on the hard road. Dan Goss recommended the Town obtain it's own phone line for the Village Hall and was concerned with possible funding sources to help with Town budgetary concerns and Patrick Murphy suggested contacting our County and State representatives. Councilman Kazmark will follow up with Senator Young's office in Olean. Patrick Murphy requested a status update on the Tannery Bridge project.

CORRESPONDENCE:

1. Email from Gene Doucette - John Deere lease
2. Certificate of Liability Insurance - Ferraro Pile & Shoring, Inc.
3. Southern Tier West 25th Annual Local Government Conference

OLD BUSINESS

1. Constable reclassification - Waiting on reclassification from New York State.
2. Joint Planning Board - Proposed signage law tabled for JPB response.

APPROVAL OF ABSTRACT

Resolution #21 - 2018 - Abstract #3 - March 19, 2018

On a motion by Councilman Eaton, second by Councilman Kazmark, the following resolution was

ADOPTED Aye 5 Chilson, Eaton, Goss, Kazmark

