

**ORGANIZATIONAL MEETING  
TOWN OF NEW ALBION  
JANUARY 5, 2017 7:00 PM**

**PRESIDING:** Loyd Chilson

**PRESENT:** Councilmen: Cynthia Eaton, Daniel Goss, Mark Marcus, Pat Murphy; David Rupp, Highway Superintendent; Rose LaQuay, Recording Secretary

**VISITORS:**

Supervisor Chilson opened the meeting at 7:16 pm.

**RESOLUTION #1 – 2017 – DESIGNATIONS**

On a motion by Councilman Goss, second by Councilman Murphy, the following resolution was

**ADOPTED** Aye 5 Chilson, Eaton, Goss, Marcus, Murphy  
Nay 0

To adopt the following designations as made by Supervisor Chilson:

|                    |  |                   |                         |
|--------------------|--|-------------------|-------------------------|
| Official Newspaper | Jamestown Post Journal                       | Bonds: Supervisor | \$ 75,000.00            |
| Annual Report      | Publish in Short Form                        | Clerk             | \$250,000.00            |
| Depository         | Bank of Cattaraugus                          | Justice           | \$ 5,000.00             |
| Meeting Night      | 3 <sup>rd</sup> Monday of the Month, 7:00 pm | Tool Purchase     | Up to \$500.00 Purchase |
| Mileage / Car Use  | .535 / mile or Current IRS Rate              |                   |                         |

**RESOLUTION #2 – 2017 – APPOINTMENTS AND SALARIES**

On a motion by Councilman Marcus, second by Councilman Eaton, the following resolution was

**ADOPTED** Aye 5 Chilson, Eaton, Goss, Marcus, Murphy  
Nay 0

To approve the following appointments, salaries and benefits as made by Supervisor Chilson.

|                                   |  |                     |                               |
|-----------------------------------|--|---------------------|-------------------------------|
| Supervisor                        | Loyd Chilson   | \$4,000.00 / year   |                               |
| Deputy Supervisor                 | Patrick Murphy   |                     |                               |
| 2 <sup>nd</sup> Deputy Supervisor | Daniel Goss  |                     |                               |
| Town Council                      | Cynthia Eaton  | \$2,000.00 / year   | Daniel Goss \$2,000.00 / year |
|                                   | Patrick Murphy   | \$2,000.00 / year   | Vacant \$2,000.00 / year      |
| Youth Council Rep.                | Daniel Goss  |                     |                               |
| Ambulance Rep.                    | Cynthia Eaton  |                     |                               |
| Insurance Committee               | Loyd Chilson, Cynthia Eaton  |                     |                               |
| Highway Committee                 | Daniel Goss, Mark Marcus   |                     |                               |
| Highway Superintendent            | David Rupp   | \$ 40,700.00 / year |                               |
| Deputy Highway Supt.              | Robert Sawyer  | \$ +1.75 / hour     |                               |
| Highway Department                | Robert Sawyer  | \$ 18.15 / hour     |                               |
|                                   | Scott King   | \$ 16.50 / hour     |                               |
|                                   | Kenneth Webster  | \$ 16.50 / hour     |                               |
|                                   | Rose LaQuay  | \$ 19,500.00 / year |                               |
| Clerk/Collector/Registrar         | Joy LaQuay   | \$ 11.25 / hour     |                               |
| Deputy Clerk/Coll./Registrar      | Eugene Doucette  | \$ 3,500.00 / year  |                               |
| Director of Finance               | Shannon Goode  | \$ 12,617.00 / year |                               |
| Justice                           | Ruth Bennett   | \$ 11.55 / hour     |                               |
| Court Clerk                       | Michael McCarthy   | \$ 12.90 / hour     |                               |
| Court Constables                  | Mary Bailey  | \$ 10,500.00 / year |                               |
| Assessor                          | Harry Rosel  | \$ 2,250.00 / year  |                               |
| Assessor's Clerk                  | Frank Watson   | \$ 8,000.00 / year  |                               |
| Code Enforcement Officer          | Mary Dankert   | \$ 3,500.00 / year  |                               |
| Animal Control Officer            | Ashley Smith Milliman  | Per Case Basis      |                               |
| Attorney                          | Walter Gunther   | \$ 1,000.00 / year  |                               |
| Cemetery                          | Walter Gunther   | \$ 0.00 / year      |                               |
| Historian                         | Steven Patterson   | (2021)              | 4 Year Terms September 30     |
|                                   | Bruce Moody  | (2018)              |                               |
|                                   | James Agnew  | (2019)              |                               |
|                                   | Myra Johnston  | (2022)              |                               |
|                                   | Joe Pagett   | (2018)              |                               |
| Joint Planning Board              | John Illig   | (2019)              | 5 Year Terms August           |
|                                   | Jan Bobseine   | (2019)              |                               |
|                                   | Patrick Cullen   | (2020)              |                               |
|                                   | Wayne Stein  | (2022)              |                               |
|                                   | Andy Rupp  | (2018)              |                               |
| Zoning Board of Appeals           | Heather Gunther  | (2019)              | 5 Year Terms                  |
|                                   | Vacant   | (2020)              |                               |
|                                   | Dennis Baker   | (2021)              |                               |
|                                   |  |                     |                               |
| Insurance                         | Town of New Albion pays all health insurance including prescription coverage to the maximum amount budgeted. |                     |                               |
| Retirement                        | In accordance with the Town of New Albion Employee Handbook effective 10-20-2003.                            |                     |                               |
| Holidays                          | In accordance with the Town of New Albion Employee Handbook effective 10-20-2003.                            |                     |                               |
| Vacation                          | In accordance with the Town of New Albion Employee Handbook effective 10-20-2003.                            |                     |                               |
| Sick Time                         | In accordance with the Town of New Albion Employee Handbook effective 10-20-2003.                            |                     |                               |

**RESOLUTION #3 – 2017 – CONTRACTS AND AGREEMENTS**

On a motion by Councilman Murphy, second by Councilman Goss, the following resolution was

**ADOPTED** Aye 5 Chilson, Eaton, Goss, Marcus, Murphy  
Nay 0

To grant authorization to Supervisor Chilson to sign the following contracts and agreements:

Cattaraugus Area Ambulance: \$14,000.00 Catt. Area Youth Council: \$ 3,000.00  
Cattaraugus Library: \$ 4,250.00 Let's Travel Club: \$ 800.00  
Village of Cattaraugus: \$ 6,000.00 Rent Village of Cattaraugus: Shared Equipment  
Mary Dankert: Kennel Agreement  
Village of Cattaraugus: Reimbursement of 1/2 Deputy Clerk Wages

**RESOLUTION #4 – 2017 – FEES AND PERMITS**

On a motion by Councilman Marcus, second by Councilman Eaton, the following resolution was

**ADOPTED** Aye 5 Chilson, Eaton, Goss, Marcus, Murphy  
Nay 0

To approve the following fees and permits as made by Supervisor Chilson:

Fees: Spayed / Neutered Dog \$ 5.00 per license  
Unspay / Unneuter Dog \$ 15.00 per license  
60 Day Late Dog License \$ 3.00 additional to applicable license fee  
Vital Records \$ 10.00 / copy  
Genealogical Search \$ 20.00 / 2 Names  
Return Check Fee \$ 20.00  
Cemetery: Grave Opening \$ 400.00  
Grave Opening (Cremation) \$ 200.00  
Footer Placement \$ 125.00  
Zoning Permits: Minimum \$ 50.00  
Demolitions \$ 50.00  
Decks / Porches / Fences \$ 50.00  
Swimming Pools \$ 50.00  
Wood Stove / Chimneys \$ 50.00  
New Construction:  
Up to 2,000 Sq. Ft. \$ 100.00  
2,001 – 5,000 Sq. Ft. \$ 150.00  
5,001 – 10,000 Sq. Ft. \$ 200.00  
Over 10,000 Sq. Ft. \$ 400.00  
Special Use Permit \$ 100.00  
Variance \$ 100.00  
Surcharge Build w/o Permit \$ 150.00  
Telecommunications: Application \$5,000.00  
Demolition Fee \$1,000.00  
Maint. / Change of Equipment \$ 750.00  
Renewal (every 3 years) \$ 500.00  
Assoc. Buildings Fee \$ 50.00  
Subsequent Antennas \$ 750.00

**RESOLUTION #5 – 2017 – ADVANCE APPROVAL OF CLAIMS**

On a motion by Councilman Eaton, second by Councilman Goss, the following resolution was

**ADOPTED** Aye 5 Chilson, Eaton, Goss, Marcus, Murphy  
Nay 0

That the Town Council has determined to authorize payment in advance of audit of claims for public utility services, postage, benefits, freight and express charges with all claims to be presented at the next regular meeting for audit and the claimant and officer incurring or approving the claim are jointly liable for any amount the Town Council disallows.

**RESOLUTION #6 – 2017 – BANK ACCOUNT SIGNATURES**

On a motion by Councilman Murphy, second by Councilman Marcus, the following resolution was

**ADOPTED** Aye 5 Chilson, Eaton, Goss, Marcus, Murphy  
Nay 0

To authorize 1 signature out of only 3 signers authorized to sign: Supervisor Loyd Chilson, Deputy Supervisor Murphy and 2nd Deputy Supervisor Goss on all Town Checking and Savings Accounts.

With no further business to discuss, the 2017 Town of New Albion Organizational Meeting is adjourned at 7:40 p.m.

Respectfully submitted,

Rose M. LaQuay  
Recording Secretary  
Town of New Albion Town Council

Next Meeting: Regular Board Meeting January 16, 2017 7:00 pm