

**ORGANIZATIONAL MEETING  
TOWN OF NEW ALBION  
JANUARY 7, 2016 7:00 PM**

**PRESIDING:** Loyd Chilson

**PRESENT:** Councilmen: Cynthia Eaton, Daniel Goss, Pat Murphy; David Rupp, Highway Superintendent; Rose LaQuay, Recording Secretary

**VISITORS:** Walter Gunther, Resident

Supervisor Chilson opened the meeting at 7:02 pm.

**RESOLUTION #1 – 2016 – DESIGNATIONS**

On a motion by Councilman Murphy, second by Councilman Goss, the following resolution was

**ADOPTED** Aye 4 Chilson, Eaton, Goss, Murphy  
Nay 0

To adopt the following designations as made by Supervisor Chilson:

Official Newspaper	Jamestown Post Journal	Bonds: Supervisor	\$ 75,000.00
Annual Report	Publish in Short Form	Clerk	\$250,000.00
Depository	Bank of Cattaraugus	Justice	\$ 5,000.00
Meeting Night	3 <sup>rd</sup> Monday of the Month, 7:00 pm	Tool Purchase	Up to \$500.00 Purchase
Mileage / Car Use	.54 / mile or Current IRS Rate		

**RESOLUTION #2 – 2016 – APPOINTMENTS AND SALARIES**

On a motion by Councilman Goss, second by Councilman Eaton, the following resolution was

**ADOPTED** Aye 4 Chilson, Eaton, Goss, Murphy  
Nay 0

To approve the following appointments, salaries and benefits as made by Supervisor Chilson.

Supervisor	Loyd Chilson	\$4,000.00 / year	
Deputy Supervisor	Patrick Murphy		
2 <sup>nd</sup> Deputy Supervisor	Daniel Goss		
Town Council	Cynthia Eaton	\$2,000.00 / year	Daniel Goss \$2,000.00 / year
	Patrick Murphy	\$2,000.00 / year	Vacant \$2,000.00 / year
Youth Council Rep.	Daniel Goss		
Ambulance Rep.	Cynthia Eaton		
Insurance Committee	Loyd Chilson, Cynthia Eaton		
Highway Committee	Patrick Murphy, Daniel Goss		
Highway Superintendent	David Rupp	\$ 39,500.00 / year	
Deputy Highway Supt.	Robert Sawyer	\$ +1.75 / hour	
Highway Department	Robert Sawyer	\$ 17.65 / hour	
	Scott King	\$ 15.75 / hour	
	Kenneth Webster	\$ 15.75 / hour	
Clerk/Collector/Registrar	Rose LaQuay	\$ 19,500.00 / year	
Deputy Clerk/Coll./Registrar	Joy LaQuay	\$ 10.90 / hour	Vacant \$ 10.90 / hour
Director of Finance	Eugene Doucette	\$ 3,500.00 / year	
Justice	Shannon Goode	\$ 12,500.00 / year	
Court Clerk	Ruth Bennett	\$ 10.90 / hour	
Court Constables	Michael McCarthy	\$ 12.90 / hour	Vacant \$ 12.90 / hour
Assessor	Mary Bailey	\$ 10,500.00 / year	
Assessor's Clerk	Harry Rosel	\$ 2,250.00 / year	
Code Enforcement Officer	Frank Watson	\$ 8,000.00 / year	
Animal Control Officer	Mary Dankert	\$ 3,500.00 / year	
Attorney	Ashley Smith Milliman	Per Case Basis	
Cemetery	Walter Gunther	\$ 1,000.00 / year	
Historian	Walter Gunther	\$ 0.00 / year	
Board of Assess. Review	James Agnew	(2019)	4 Year Terms September 30
	Steven Patterson	(2017)	
	Bruce Moody	(2018)	
	Patrick Cullen	(2015)	
	Myra Johnston	(2017)	
Joint Planning Board	Joe Pagett	(2018)	5 Year Terms August
	John Illig	(2019)	
	Jan Bobseine	(2019)	
	Vacant	(2020)	
	Dennis Baker	(2016)	
Zoning Board of Appeals	Wayne Stein	(2017)	5 Year Terms
	Andy Rupp	(2018)	
	Vacant	(2019)	
Insurance	Town of New Albion pays all health insurance including prescription coverage to the maximum amount budgeted.		
Retirement	In accordance with the Town of New Albion Employee Handbook effective 10-20-2003.		
Holidays	In accordance with the Town of New Albion Employee Handbook effective 10-20-2003.		
Vacation	In accordance with the Town of New Albion Employee Handbook effective 10-20-2003.		
Sick Time	In accordance with the Town of New Albion Employee Handbook effective 10-20-2003.		

**RESOLUTION #3 – 2016 – CONTRACTS AND AGREEMENTS**

On a motion by Councilman Murphy, second by Councilman Goss, the following resolution was

**ADOPTED** Aye 4 Chilson, Eaton, Goss, Murphy  
Nay 0

To grant authorization to Supervisor Chilson to sign the following contracts and agreements:

Catt. Area Youth Council:	\$ 3,000.00	Village of Cattaraugus:	\$3,000.00 (Village Hall)
Cattaraugus Library:	\$ 4,250.00	Village of Cattaraugus:	Equipment
Let’s Travel Club:	\$ 800.00	Mary Dankert:	Kennel Agreement
Village of Cattaraugus:	Reimbursement of ½ Deputy Clerk Wages & ½ Clerk Health Insurance		

**RESOLUTION #4 – 2016 – FEES AND PERMITS**

On a motion by Councilman Eaton, second by Councilman Goss, the following resolution was

**ADOPTED** Aye 4 Chilson, Eaton, Goss, Murphy  
Nay 0

To approve the following fees and permits as made by Supervisor Chilson:

Fees:	Spayed / Neutered Dog	\$ 5.00 per license
	Unspay / Unneuter Dog	\$ 15.00 per license
	60 Day Late Dog License	\$ 3.00 additional to applicable license fee
	Vital Records	\$ 10.00 / copy
	Genealogical Search	\$ 20.00 / 2 Names
	Return Check Fee	\$ 20.00
Cemetery:	Grave Opening	\$ 400.00
	Grave Opening (Cremation)	\$ 200.00
	Footer Placement	\$ 125.00
Zoning Permits:	Minimum	\$ 50.00
	Demolitions	\$ 50.00
	Decks / Porches / Fences	\$ 50.00
	Swimming Pools	\$ 50.00
	Wood Stove / Chimneys	\$ 50.00
	New Construction:	
	Up to 2,000 Sq. Ft.	\$ 100.00
	2,001 – 5,000 Sq. Ft.	\$ 150.00
	5,001 – 10,000 Sq. Ft.	\$ 200.00
	Over 10,000 Sq. Ft.	\$ 400.00
	Special Use Permit	\$ 100.00
	Variance	\$ 100.00
	Surcharge Build w/o Permit	\$ 150.00
Telecommunications:	Application	\$5,000.00
	Demolition Fee	\$1,000.00
	Maint. / Change of Equipment	\$ 750.00
	Renewal (every 3 years)	\$ 500.00
	Assoc. Buildings Fee	\$ 50.00
	Subsequent Antennas	\$ 750.00

**RESOLUTION #5 – 2016 – ADVANCE APPROVAL OF CLAIMS**

On a motion by Councilman Goss, second by Councilman Murphy, the following resolution was

**ADOPTED** Aye 4 Chilson, Eaton, Goss, Murphy  
Nay 0

That the Town Council has determined to authorize payment in advance of audit of claims for public utility services, postage, benefits, freight and express charges with all claims to be presented at the next regular meeting for audit and the claimant and officer incurring or approving the claim are jointly liable for any amount the Town Council disallows.

**RESOLUTION #6 – 2016 – BANK ACCOUNT SIGNATURES**

On a motion by Councilman Murphy, second by Councilman Eaton, the following resolution was

**ADOPTED** Aye 4 Chilson, Eaton, Goss, Murphy  
Nay 0

To authorize 1 signature out of only 3 signers authorized to sign: Supervisor Loyd Chilson, Deputy Supervisor Muprhy and 2<sup>nd</sup> Deputy Supervisor Goss on all Town Checking and Savings Accounts.

**RESOLUTION #7 – 2016 – ADJOURNMENT**

On a motion by Councilman Murphy, second by Councilman Goss, the following resolution was

**ADOPTED** Aye 4 Chilson, Eaton, Goss, Murphy  
Nay 0

With no further business to discuss, the 2016 Town of New Albion Organizational Meeting is adjourned at 8:58 p.m.

Respectfully submitted,

Rose M. LaQuay  
Recording Secretary  
Town of New Albion Town Council

Next Meeting: Regular Board Meeting January 18, 2016 7:00 pm